



AUTHORIZED  
INFORMATION TECHNOLOGY SCHEDULE PRICELIST  
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY  
EQUIPMENT, SOFTWARE AND SERVICES

Creative provides a range of services to help achieve the benefits of deploying cloud-based solutions.

Special Item No. 132-51 Information Technology Professional Services

Note: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

**SPECIAL ITEM NUMBER 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES**

- FPDS Code D302 IT Systems Development Services
- FPDS Code D306 IT Systems Analysis Services
- FPDS Code D307 Automated Information Systems Design and Integration Services
- FPDS Code D308 Programming Services
- FPDS Code D311 IT Data Conversion Services
- FPDS Code D316 IT Network Management Services
- FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

**Note 1:** All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

**Note 2:** Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

**Note 3:** This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

**Creative Systems and Consulting LLC**

1420 Spring Hill Rd, Suite #580, Mclean, VA 22102

Phone (703) 689 0041

[www.creativesyscon.com](http://www.creativesyscon.com)

Contract Number: GS35F377AA

Period Covered by Contract: May 13, 2023

General Services Administration  
Federal Acquisition Service

Pricelist current through Modification #04, dated June 2017.

Products and ordering information in this Authorized Information Technology Schedule Pricelist are also available on the GSA Advantage! System (<http://www.gsaadvantage.gov>).

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**INFORMATION FOR ORDERING ACTIVITIES  
APPLICABLE TO ALL SPECIAL ITEM NUMBERS**

***SPECIAL NOTICE TO AGENCIES: Small Business Participation***

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service ([www.gsaadvantage.gov](http://www.gsaadvantage.gov)). The catalogs/pricelists, GSA Advantage!™ and the Federal Acquisition Service Home Page ([www.gsa.gov/fas](http://www.gsa.gov/fas)) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

**1. GEOGRAPHIC SCOPE OF CONTRACT:**

*Domestic delivery* is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

*Overseas delivery* is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

**2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:**

Creative Systems and Consulting LLC  
1420 Spring Hill Rd, Suite #580,  
Melean, VA 22102  
Phone (703) 689 0041

PAYMENT TELEPHONE INQUIRIES:  
(703) 689 0041

Contractor must accept the credit card for payments equal to or less than the micro-purchase for oral or written orders under this contract. The Contractor and the ordering agency may agree to use the credit card for dollar amounts over the micro-purchase threshold (See GSAR 552.232-79 Payment by Credit Card). In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

(703) 689 0041

**3. LIABILITY FOR INJURY OR DAMAGE**

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

**4. STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:**

Block 9: G. Order/Modification Under Federal Schedule Contract  
Block 16: Data Universal Numbering System (DUNS) Number: 963889469  
Block 30: Type of Contractor: A. Small Disadvantaged Business  
Block 31: Woman-Owned Small Business - Yes  
Block 37: Contractor's Taxpayer Identification Number (TIN):

- 4a. CAGE Code: 646P8
- 4b. Contractor has registered with the Central Contractor Registration Database.

**5. FOB DESTINATION**

**6. DELIVERY SCHEDULE**

- a. TIME OF DELIVERY: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
<u>132-51</u>	<u>As negotiated between the ordering agency and Creative</u>

- b. URGENT REQUIREMENTS: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

**7. DISCOUNTS:** Prices shown are NET Prices; Basic Discounts have been deducted.

- a. Prompt Payment: N/A days from receipt of invoice or date of acceptance, whichever is later.
- b. Quantity: N/A
- c. Dollar Volume: N/A
- d. Other Special Discounts (i.e. Government Education Discounts, etc.) N/A

**8. TRADE AGREEMENTS ACT OF 1979, as amended:**

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

**9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING: N/A**

10. **Small Requirements:** The minimum dollar of orders to be issued is \$100.00.
11. **MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)**
- a. The Maximum Order for the following Special Item Numbers (SINs) is \$500,000:

Special Item Number 132-51 - Information Technology Professional Services

12. **ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS**

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. **FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS:** ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 **FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):**

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 **FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS):** Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. **CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2003)**

- (a) **Security Clearances:** The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.

- (b) **Travel:** The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- (c) **Certifications, Licenses and Accreditations:** As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) **Insurance:** As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) **Personnel:** The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) **Organizational Conflicts of Interest:** Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) **Documentation/Standards:** The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) **Data/Deliverable Requirements:** Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) **Government-Furnished Property:** As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) **Availability of Funds:** Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
- (k) **Overtime:** For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

**15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES:** Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4)

**16. GSA ADVANTAGE!**

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.gsadvantage.gov>

## **17. PURCHASE OF OPEN MARKET ITEMS**

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

## **18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS**

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

c. The maintenance/repair service provided is the standard commercial terms and conditions for the type of products and/or services awarded.

## **19. OVERSEAS ACTIVITIES**

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below: NONE

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a



reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

## **20. BLANKET PURCHASE AGREEMENTS (BPAs)**

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

## **21. CONTRACTOR TEAM ARRANGEMENTS**

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

## **22. INSTALLATION, DEINSTALLATION, REINSTALLATION**

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall receive less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8 or 132-9.

## **23. SECTION 508 COMPLIANCE.**

I certify that in accordance with 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d), FAR 39.2, and the Architectural and Transportation Barriers Compliance Board Electronic and Information Technology (EIT) Accessibility Standards (36 CFR 1194) General Services Administration (GSA), that all IT hardware/software/services are 508 compliant: Not Applicable(N/A)

The EIT standard can be found at: [www.Section508.gov/](http://www.Section508.gov/).

## **24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.**

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement:

This order is placed under written authorization from \_\_\_\_\_ dated \_\_\_\_\_. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.



**25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)**

- (a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.
- (b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—
- (1) For such period as the laws of the State in which this contract is to be performed prescribe; or
  - (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.
- (c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

**26. SOFTWARE INTEROPERABILITY.**

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

**27. ADVANCE PAYMENTS**

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)  
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

**1. SCOPE**

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

**2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)**

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

**3. ORDER**

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

**4. PERFORMANCE OF SERVICES**

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT/IAM Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

## **5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
- (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

## **6. INSPECTION OF SERVICES**

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS -COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I - OCT 2008) (DEVIATION I - FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

## **7. RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data - General, may apply.

## **8. RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

## **9. INDEPENDENT CONTRACTOR**



All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

## **10. ORGANIZATIONAL CONFLICTS OF INTEREST**

### **a. Definitions.**

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

## **11. INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

## **12. PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or

(3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

### **13. RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

### **14. INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

### **15. APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

### **16. ECONOMIC PRICE ADJUSTMENT —FSS MULTIPLE AWARD SCHEDULE CONTRACTS (SEP 1999)**

Price adjustments include price increases and price decreases. Adjustments will be considered as follows:

(a) Contractors shall submit price decreases anytime during the contract period in which they occur. Price decreases will be handled in accordance with the provisions of the Price Reduction Clause.

(b) Contractors may request price increases under the following conditions:

(1) Increases resulting from a reissue or other modification of the Contractor's commercial catalog/pricelist that was used as the basis for the contract award.

(2) Only three increases will be considered during the contract period.

(3) Increases are requested after the first 30 days of the contract period and prior to the last 60 days of the contract period.

(4) At least 30 days elapse between requested increases.

(c) The aggregate of the increases in any contract unit price under this clause shall not exceed 10% (ten percent) of the original contract unit price. The Government reserves the right to raise this ceiling where changes in market conditions during the contract period support an increase.

(d) The following material shall be submitted with the request for a price increase:

(1) A copy of the commercial catalog/pricelist showing the price increase and the effective date for commercial customers.

(2) Commercial Sales Practice format regarding the Contractor's commercial pricing practice relating to the reissued or modified catalog/price-list, or a certification that no change has occurred in the data since completion of the initial negotiation or a subsequent submission.

(3) Documentation supporting the reasonableness of the price increase.

(e) The Government reserves the right to exercise one of the following options:

(1) Accept the Contractor's price increases as requested when all conditions of (b), (c), and (d) of this clause are satisfied;

(2) Negotiate more favorable discounts from the new commercial prices when the total increase requested is not supported; or,



(3) Remove the product(s) from contract involved pursuant to the Cancellation Clause of this contract, when the increase requested is not supported.

(f) The contract modification reflecting the price adjustment shall be signed by the Government and made effective upon receipt of notification from the Contractor that the new catalog/pricelist has been mailed to the addresses previously furnished by the Contracting Officer, provided that in no event shall such price adjustment be effective prior to the effective date of the commercial price increases. The increased contract prices shall apply to delivery orders issued to the Contractor on or after the effective date of the contract modification.

## **17. DESCRIPTION OF IT SERVICES AND PRICING**

**Please refer to the labor category descriptions and pricing incorporated into this GSA Pricelist**

## **18. SUBSTITUTIONS**

Creative reserves the right to make the following substitutions in the education and/or experience requirements of any skill service categories set forth herein.

1. Two(2) years of experience is equal to an Associate Degree, four(4) years of experience is equal to a Bachelor's degree, six (6) years of experience is equal to a Master's Degree and vice versa.
2. Certification related to the technology is equivalent to two(2) years of the experience or education requirement.

**USA COMMITMENT TO PROMOTE  
SMALL BUSINESS PARTICIPATION  
PROCUREMENT PROGRAMS**

PREAMBLE

Creative provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact Vishal Khera at 703-774 6248 , [vishal.khera@creativesyscon.com](mailto:vishal.khera@creativesyscon.com).







BPA NUMBER \_\_\_\_\_

(CUSTOMER NAME)  
**BLANKET PURCHASE AGREEMENT**

Pursuant to GSA Federal Supply Schedule Contract Number(s) \_\_\_\_\_, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be \_\_\_\_\_.

(4) This BPA does not obligate any funds.

(5) This BPA expires on \_\_\_\_\_ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;
- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.



## **BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”**

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customer's needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer's requirement.
- Customers make a best value selection.

**Labor Category Descriptions**

Labor Category	Description	Minimum Experience	Education
Program Director	<p>Experience typically includes: executive level management and direction on client engagements, experience in project definition and systems analysis, creation of competitive strategies, and integration of various technical solutions.</p> <p>Manages resources; champions initiatives, and leads developments in new business enterprises through technical innovations. Other experience includes coordinating multiple projects and team, and assisting clients in achieving desired program results. Assumes accountability for supervising designated resources and enforcing quality control practices for each project. Maintains responsibility for project reviews and overall contract progress and performance.</p>	15 years	Bachelor's Degree in Business/ Management /IT or related field. Master's/Advanced degree/ relevant professional certification (e.g. PMP) preferred.
Program Manager	<p>Executive level management and direction on client engagements. Responsible for overall program management of complex, multi-task IT projects. Oversees all technical operations, prepares financial and contractual requirements. Responsible for cost control. Has authority and responsibility to identify and commit resources required to support effort.</p> <p>Works with client representatives to ensure smooth project operation. Manages technical and administrative personnel when necessary.</p>	12 years	Bachelor's Degree in Business/ Management /IT or related field. Master's/Advanced degree/ relevant professional certification (e.g. PMP) preferred.

<p>Management Consultant</p>	<p>Management Consultant provides analytical and program support, and is focused on providing high performance work. Contributes to engagement work plan development and often leads assigned engagement tasks to completion within scope and budget.</p> <p>Serves as a senior-level analytical correspondent within engagement team. Applies business modeling, process modeling, and business design techniques. Conducts analysis of appropriate consulting tools to satisfy program requirements, and creates project deliverables. Formulates diagnoses through financial or statistical modeling, assesses appropriate alternatives, and offers conclusions to Project Manager. This position performs analyses and makes diagnoses, as well as defines symptoms and problems, and develops conclusions. Management consultant also participates in organizational assessments, and leads performance measures and indicators analysis.</p>	<p>5 years</p>	<p>Bachelor's Degree required</p> <p>Advanced degree/ relevant professional certification like, CFA, Lean Six Sigma preferred.</p>
<p>Senior Consultant</p>	<p>Sr. Consultant is a thought leadership position that requires a minimum of 8 years of consulting and/or directly relevant industry experience. Experience includes: executive level management and direction on client engagements, defining engagement strategy, objectives, and scope, including defining engagement deliverables, working experience in project definition and process and systems analysis, creation of competitive strategies, and integration of global solutions.</p> <p>Brings extensive industry knowledge, presence and an</p>	<p>8 years</p>	<p>Bachelor's Degree required</p> <p>Advanced degree/ relevant professional certification like, CFA, Lean Six Sigma preferred.</p>

	<p>extensive tool set of skills to solve the client's problems. This position includes being a leader in strategic, business, and action planning, maintains responsibility for formulating work standards, creating strategic project objectives, and managing client issues and feedback</p>		
Sr. Business Analyst	<p>Serves as a key analytical and technical resource on project team by helping to formulate and define systems scope and objectives through research and fact-finding combined with a basic understanding of business systems, industry requirements and technology implications. Analyst implements consulting and technology tools to satisfy project requirements by performing requirements gathering, business process modeling, financial, and statistical modeling, and interviewing clients. Maintains accountability for process deliverables and business presentations to client. Assumes responsibility for analyzing and documenting data, conducting extensive research, and integrating technical solutions.</p>	4 years	Bachelor's Degree in Engineering/ Marketing / Business Management
Sr. Business Analyst II	<p>Serves as a key analytical and technical resource on project team by helping to formulate and define systems Cloud based solutions, like Salesforce, Dynamics CRM, scope and objectives through research and fact-finding combined with a basic understanding of business systems, industry requirements and technology implications. Analyst implements consulting and technology tools to satisfy project requirements by performing requirements gathering, business process modeling, financial, and statistical modeling, and</p>	4 years	Bachelor's Degree in Engineering/ Marketing / Business Management

	<p>interviewing clients. Maintains accountability for process deliverables and business presentations to client. Assumes responsibility for analyzing and documenting data, conducting extensive research, and integrating technical solutions.</p>		
<p>Sr. Business Analyst III</p>	<p>Serves as a key analytical and technical resource on project team by helping to formulate and define systems Cloud based solutions, like Salesforce, Dynamics CRM, scope and objectives through research and fact-finding combined with a basic understanding of business systems, industry requirements and technology implications. Analyst implements consulting and technology tools to satisfy project requirements by performing requirements gathering, business process modeling, financial, and statistical modeling, and interviewing clients. Maintains accountability for process deliverables and business presentations to client. Assumes responsibility for analyzing and documenting data, conducting extensive research, and integrating technical solutions.</p>	<p>6 years</p>	<p>Bachelor's Degree in Engineering/ Marketing / Business Management</p>



<p>Software as a Service (SaaS) SME</p>	<p>Serves as a thought leader and architect for cloud based systems design and development. Envisions application design, creates SaaS based solutions, integrates business objectives into online offerings, and works with client staff to align requirements with web products.</p> <p>Position will lead and facilitate design-planning sessions and take overall responsibility of the cloud solutions architecture. Experienced in several SaaS based technologies. Thorough understanding of various SaaS and web technologies such as salesforce.com, Force.com, Microsoft Dynamics, HTML, XML, JAVA, and other cloud computing-related applications.</p>	<p>8 years</p>	<p>Bachelor's Degree in Computer Science/ Engineering/ Information management</p>
<p>Subject Matter Expert(SME) II</p>	<p>Serves as a thought leader and architect for cloud based systems design and development. Envisions application design, creates SaaS based solutions, integrates business objectives into online offerings, and works with client staff to align requirements with web products.</p> <p>Position will lead and facilitate design-planning sessions and take overall responsibility of the cloud solutions architecture. Experienced in several SaaS based technologies. Thorough understanding of various SaaS and web technologies such as salesforce.com, Force.com, Microsoft Dynamics, HTML, XML, JAVA, and other cloud computing-related applications.</p>	<p>12 years</p>	<p>Bachelor's Degree in Computer Science/ Engineering/ Information management</p>

<p>Subject Matter Expert(SME) III</p>	<p>Thought leader and an expert with industry leadership and command, who serves as a thought leader and architect for cloud based systems design and development. Envisions application design, creates SaaS based solutions, integrates business objectives into online offerings, and works with client staff to align requirements with web products.</p> <p>Position will lead and facilitate design-planning sessions and take overall responsibility of the cloud solutions architecture. Experienced in several SaaS based technologies. Thorough understanding of various SaaS and web technologies such as salesforce.com, Force.com, Microsoft Dynamics, HTML, XML, JAVA, and other cloud computing-related applications.</p>	<p>15 years</p>	<p>Bachelor's Degree in Computer Science/ Engineering/ Information management</p>
<p>Software as a Service (SaaS) Developer</p>	<p>Works on design and development teams charged with planning, developing, and implementing SaaS based web solutions for client needs. Demonstrates understanding of SaaS and web technologies such as Force.com, HTML, XML, JAVA, .NET and other design-related applications. Resolves application design related issues, creates SaaS based web sites, integrates business objectives into online offerings, and works with client staff to align requirements with web products.</p>	<p>3 years</p>	<p>Bachelor's Degree in Computer Science/ Engineering/ Web Design</p>
<p>Software as a Service (SaaS) Developer II</p>	<p>Works on design and development teams charged with planning, developing, and implementing SaaS based web solutions for client needs. Demonstrates understanding of SaaS and web technologies such as Force.com, HTML, XML, JAVA, .NET and other design-related applications. Identifies application design, creates SaaS based web sites,</p>	<p>5 years</p>	<p>Bachelor's Degree in Computer Science/ Engineering/ Web Design</p>

	<p>integrates business objectives into online offerings, and works with client staff to align requirements with web products. Mentors junior team members.</p>		
<p>Software Developer/Database Administrator</p>	<p>Serves as a key information technology resource on project team. Work includes application and/or database administrator, performance tuning and monitoring of applications, database and the supporting infrastructure. May support designing software, coding in various languages, debugging, testing, integrating the final product, and documenting all programming-related activities. Consults with and advises users on access to various databases. Works directly with users to resolve data conflicts and inappropriate data usage. Directs the maintenance and use of the corporate data dictionary.</p>	<p>2 years</p>	<p>Bachelor's Degree in Computer Science/ Engineering/ Web Design</p>
<p>Application Architect</p>	<p>Provides technical leadership on application design and architecture. Possess advanced skills necessary for design and implementation of large scale applications and new software products. Works with Business Process SMEs to fully understand the business processes and provides solutions for how those business needs can be implemented into application solutions. Acts as highest-level technical expert, addressing problems of systems integration, compatibility, and multiple platforms. Technical skills may include (but not limited to) Microsoft, IBM, Oracle, webmethods, salesforce.com etc.</p>	<p>8 years</p>	<p>Bachelor's Degree in Computer Science/Information Systems/ Engineering required  Advanced degree/ relevant professional certification preferred.</p>

<p>Business/Management Analyst</p>	<p>With appropriate guidance applies business process knowledge independently and as part of a team to review and analyze customer requirements to design, configure and test enterprise applications. Provide support with business process mapping, application design, application configuration, testing, data migration, systems integration, training and implementation.</p>	<p>2 years</p>	<p>A Bachelor's degree (BS/BA) and/or relevant work experience.</p>
<p>Business Process SME</p>	<p>The Business Process SME possesses the business and functional knowledge necessary to fully support the client's business process re-engineering efforts. Possess strong, well-rounded business background enabling them to fully understand clients' business issues.</p> <p>Experience with skills in planning, technology innovation and business knowledge with functional skills in finance, supply chain management, customer relationship management, procurement, human resources, payroll, materials and facilities management, sales and distribution, and project management.</p> <p>Assists the client with functional and technical requirements definition. This position will serve as a project advisor and/or project manager in the areas of business process implementation and planning.</p>	<p>8 years</p>	<p>Bachelor's Degree required Advanced degree/ relevant professional certification like Lean Six Sigma preferred.</p>

<p>Infrastructure Architect</p>	<p>Provides technical leadership for architecting IT infrastructure solutions that include servers, storage, network and telephony solutions. Works with business SME and application architects to understand the business needs to define, design, and build infrastructure solutions</p> <p>Responsible to create solutions out of diverse technology including storage, system platforms, networks, virtualization and application servers which maintain online security while delivering optimum performance and smooth operations.</p>	<p>8 years</p>	<p>Bachelor's Degree in Computer Science/Information Systems/ Engineering required</p> <p>Advanced degree/ relevant professional certification preferred.</p>
<p>Business Architect</p>	<p>Business Architect brings directly relevant industry experience. Experience includes: executive level management and direction on client engagements, defining engagement strategy, objectives, and scope, including defining engagement deliverables, working experience in project definition and process and systems analysis, creation of competitive strategies, and integration of global solutions.</p> <p>Brings extensive industry knowledge, presence and an extensive tool set of skills to solve the client's problems.</p> <p>Experience with skills in planning, technology innovation and business knowledge with functional skills in finance, supply chain management, customer relationship management, procurement, human resources, payroll, materials and facilities management, sales and distribution, and project management. This position includes being a leader in strategic, business, and action planning, maintains responsibility for formulating</p>	<p>8 years</p>	<p>Bachelor's Degree in Computer Science/Information Systems/ Engineering required. Advanced degree/ relevant professional certification preferred. Or relevant work experience</p>

	<p>work standards, creating strategic project objectives, and managing client issues and feedback.</p>		
<p>Junior Systems Administrator</p>	<p>Demonstrates understanding of broad range of technologies like Microsoft OS, Vmware, Citrix, NetApp. Responsible for maintaining integrity of the operating system environment. Performs system software upgrades including planning and scheduling, testing, and coordination. Performs workstation and server administration setup.</p> <p>Coordinates disk space planning and management. Maintains growth statistics, space forecasts, tape libraries, and software and hardware inventories. Performs data backups and recoveries. Monitors and maintains continuity with system software licensing and maintenance agreements. Provides recommendations regarding hardware and system software planning and budgeting. Maintains production change control schedule and participates in change control.</p>	<p>2 years</p>	<p>Associate's Degree in Computer Science/Information Systems/ Engineering or related field.</p> <p>Additional technical Training/certification preferred or relevant 5 years of experience</p>

<p>Sr. Systems Administrator</p>	<p>Expert level understanding of broad range of technologies like Microsoft OS, Vmware, Citrix, NetApp. Responsible for maintaining integrity of the operating system environment. Responsible for activities related to system administration. Assigns personnel to various projects, directs their activities, and evaluates their work. Ensures long-term requirements of systems operations and administration are included in the overall information systems planning of the organization.</p> <p>Responsible for the installation, maintenance, configuration, and integrity of computer software. Implements operating system enhancements that will improve the reliability and performance of the system.</p>	<p>5 years</p>	<p>Associate's Degree in Computer Science/Information Systems/ Engineering or related field.</p> <p>Additional technical Training/certification preferred or relevant 7 years of experience</p>
<p>Quality Analyst</p>	<p>Demonstrates understanding of broad range of testing methodologies and with appropriate guidance can perform testing functions that include: Developing, documenting, and maintaining functional and regression test cases and other test artifacts including but not limited to Test Plan, Test Strategy, Test Cases, Requirements Traceability Matrix</p> <p>Responsible for the overall Quality Control processes and quality documentation for the task areas assigned in a project.</p>	<p>2 years</p>	<p>Associate's Degree in Science/Arts or related field.</p> <p>Additional technical Training/certification preferred or relevant 2 years of experience</p>



<p>Sr Quality Analyst</p>	<p>Expert level understanding of broad range of testing methodologies and can perform testing functions that include: Developing, documenting, and maintaining functional and regression test cases and other test artifacts including but not limited to Test Plan, Test Strategy, Test Cases, Requirements Traceability Matrix</p> <p>Responsible for the overall Quality Control processes and quality documentation for in a project.</p>	<p>3 years</p>	<p>Bachelor's Degree in Computer Science/Information Systems/ Engineering or related field.</p> <p>Additional technical Training/certification preferred or relevant 3 years of experience</p>
<p>Sr Quality Analyst II</p>	<p>Expert level understanding of broad range of testing methodologies and can guide others as well as perform testing functions that include: Developing, documenting, and maintaining functional and regression test cases and other test artifacts including but not limited to Test Plan, Test Strategy, Test Cases, Requirements Traceability Matrix</p> <p>Responsible for the overall Quality Control processes and quality documentation for the project.</p>	<p>5 years</p>	<p>Bachelor's Degree in Computer Science/Information Systems/ Engineering or related field.</p> <p>Additional technical Training/certification preferred or relevant 5 years of experience</p>
<p>Help Desk/Service Desk(SD) Analyst</p>	<p>Responsible for activities related to customer support and help desk activities. Works on tasks assigned and helps trouble shoot and fix issues. Help provide a high level of customer satisfaction to end users.</p> <p>Helps Administrators implement operating system patches that will improve the reliability and performance of the system.</p>	<p>2 years</p>	<p>Associate Degree in Computer Science/Information Systems/ Engineering or related field.</p> <p>Additional technical Training/certification preferred or relevant 2 years of experience</p>

<p>System Administrator I</p>	<p>Working knowledge of broad range of technologies like Microsoft OS, Linux, Vmware, Citrix, NetApp. Responsible for supporting integrity of the operating system environment. Responsible for activities related to system administration.</p> <p>Responsible for the installation, maintenance, configuration, and integrity of systems management software. Assists with keeping the overall environment secure and operational. Responsible for implementing patches, upgrades to various systems management software that will improve the reliability and performance of the operational environment.</p>	<p>3 years</p>	<p>Associate Degree in Computer Science/Information Systems/ Engineering or related field.</p> <p>Additional technical Training/certification preferred or relevant 3 years of experience</p>
<p>Project Manager</p>	<p>Responsible for day to day management of project and associated resources and risks. Oversees all project management activities and operations, prepares project status. Responsible for project cost control. Works closely with Program Manager/ Engagement Director to identify and secure resources for tasks. Closely tracks status of each deliverable/milestone on the project and escalates risks/issues, when required.</p> <p>Works with client representatives to ensure smooth project operation. Manages technical and administrative personnel regularly.</p>	<p>5 years</p>	<p>Bachelor's Degree</p> <p>Master's/Advanced degree or relevant professional certification (e.g. PMP) preferred.</p>

**IT Professional Services Price List**

SIN	Labor Category	GSA Catalog Price
		With IFF
132-51	HelpDesk/Service Desk(SD) Analyst	\$61.81
132-51	Jr. Systems Administrator	\$79.97
132-51	Business/Management Analyst	\$86.87
132-51	Quality Analyst	\$81.60
132-51	System Administrator I	\$95.29
132-51	Sr Quality Analyst	\$100.80
132-51	Software Developer/Database Administrator	\$101.35
132-51	Sr. Business Analyst	\$103.67
132-51	Management Consultant	\$110.26
132-51	Software as a Service (SaaS) Developer	\$107.90
132-51	Sr Quality Analyst II	\$115.20
132-51	Sr. Systems Administrator	\$128.91
132-51	Software as a Service (SaaS) Developer II	\$125.73
132-51	Sr. Business Analyst II	\$126.95
132-51	Infrastructure Architect	\$139.22
132-51	Business Architect	\$140.17
132-51	Application Architect	\$149.69
132-51	Business Process SME	\$150.36
132-51	Senior Consultant	\$160.38
132-51	Software as a Service SME	\$153.39
132-51	Project Manager	\$160.54
132-51	Sr. Business Analyst III	\$156.86
132-51	Program Manager	\$167.07
132-51	Subject Matter Expert II	\$251.31
132-51	Subject Matter Expert III	\$309.63
132-51	Program Director	\$312.60